

# Dear parents, pupils of the 5th and 6th classes!

In order to create a positive and calm classroom atmosphere for pupils, teachers and students, uniform measures have been agreed upon which will be adhered to equally by all teaching staff.

We ask you to read the agreements, discuss them with your children and sign the bottom section and give it back to your child at school.

Please make sure that your child has a healthy breakfast in the morning before school. Otherwise they will not be able to concentrate and work properly. Please do not give your child any crisps or similar items to take to school.

Check the logbook every day and help your child pack their school bag the night before. If your child needs help with homework, he/she can go to homework support on Tuesdays, Wednesdays and Thursdays at school at 1.40pm.

# Arrangements:

# 1. lateness:

If a child is late to class in the morning or after a break (without a valid excuse), the late time will be entered in the class book. On the third occasion there will be an entry in the log book which must be signed by the parents.

Unexcused absences will be entered in the report card at the end of the semester.

### 2. welcome and farewell:

The children stand up to be greeted at the beginning of each lesson and have their papers already on the table (see direction time). At the end of the lesson, each child remains in his/her seat and waits for the teacher to finish the lesson.

### 3. teaching material:

The logbook must be carried at all times - also in the subject rooms! If the logbook is forgotten, there will be a call to the parents immediately that day. All homework is entered in the log book; if there is no homework in a subject, a line is drawn. If a child has forgotten his/her material (notebook, binder, book, etc.) and/or homework for a subject, the teacher will write the omission on the corresponding pages in the logbook. The parents countersign. The teacher takes the omission into account for the oral grade.

### 4. disturbances during lessons:

The following procedure will be followed for disturbances:

For the 1st disturbance, the name is written on the board.

In case of the 2nd disturbance, a line will be written behind the name.

For the 3rd disturbance, a text must be copied at home and countersigned by the parents.

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# If a pupil behaves disrespectfully towards teachers or classmates during lessons or breaks, an entry will be made in the log book the first time, and disciplinary measures such as reprimands or reprimands will follow in the case of repeated offences and/or serious incidents.

# 5. behaviour during breaks:

The big break is always spent in the schoolyard, where breakfast is also eaten. The long breaks are also used to go to the toilet.

The 5-minute break is used to change rooms if necessary. In urgent cases, you can go to the toilet individually. Drinking is allowed in the classroom, but not eating.

### 6. Direction time:

In the last minutes before the end of the lesson there is usually a direction time. During this time, the pupils write the homework in the log book, the material from the previous lesson is put away and unpacked for the new lesson. The logbook is always with them and lies on the table during the lesson.

In addition, during the last lesson in the classroom, chairs are put up, windows are closed and rubbish is picked up from the floor and separated into the correct bins.

Thank you for your cooperation! With kind regards

I have taken note of the class council agreements for the class \_\_\_\_\_. Child's name: \_\_\_\_\_\_ Place, date: \_\_\_\_\_\_ Signature:

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